

## Job Title: Project Manager II - Water & Wastewater Planning

At Halton Region, we treat everyone with respect, honesty, fairness and trust. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. Halton Region is committed to providing accommodation to individuals with disabilities throughout the recruitment process.

If you are looking for a role where you can lead a team towards the delivery of municipal infrastructure projects for the residents of Halton, we want to hear from you. Over the next 10 years, the Region will be investing over \$5 billion in transportation, water and wastewater infrastructure. We are committed to delivering high quality infrastructure for the residents, businesses and visitors to Halton Region, and are looking for dedicated, forward thinking and enthusiastic individuals to join our Public Works team!

**As an employer of choice, Halton Region recognizes the many benefits of hybrid work arrangements including flexibility and better work-life balance for our employees. This position is eligible for our Hybrid Work Program.**

**Posting ID:** 3597

**Department:** Public Works

**Division:** Infrastructure Planning & Policy

**Pay Range:** \$85,787 - \$114,364

**Job Type:** Permanent

**Hours of Work:** 35 hours per week

**Work Location:** Halton Regional Centre - 1151 Bronte Road, Oakville, Ontario

**Employee Group:** OCT

**Posting Date:** November 1, 2024

**Application Deadline:** November 24, 2024

**Number of Positions:** 3

### Job Summary

Reporting to the Manager of Water & Wastewater Planning, the Project Manager is responsible for leading Region-wide water and wastewater infrastructure servicing studies and long-term growth related capital implementation plans. Key undertakings include the completion of Municipal Class Environmental Assessment studies, feasibility studies development charges background technical studies, and infrastructure staging plans which are integral to the Region's Development Charge Bylaw and Allocation Programs.

### Duties & Responsibilities

- Act as Project Manager for Municipal Class Environmental Assessment Studies and water/ wastewater servicing strategies.
- Contribute to the Development Charges Bylaw process by providing input on water and wastewater programs
- Assist in the annual monitoring of available capacity in water and wastewater infrastructure to ensure it can meet future growth demands
- Support integrated planning processes by providing direction and technical feedback on Development Applications, Secondary / Tertiary Plans, Area Servicing Plans, and Functional Servicing Reports in order to support Region-wide growth and development.
- Build and maintain strong relationships with internal and external partners, including provincial ministries, adjacent municipalities, conservation authorities, and the local municipalities of Halton Region.
- Assist in preparing staff reports and recommendations to Regional Council on all matters dealing with municipal water and wastewater infrastructure planning.
- Represent the Region on external technical studies and committees.
- Perform other duties as assigned.

### Skills & Qualifications

**Essential**

- Completion of Post-secondary education in Environmental Studies/Sciences or Engineering.
- Certification in Ontario as a Professional Engineer (P.Eng.) or a Certified Engineering Technologist (C.E.T.).
- Minimum of three (3) years of experience in planning and designing municipal water and wastewater infrastructure
- Strong understanding of the principles and practices of the Municipal Class Environmental Assessment Study process, including Master Plans.
- Proven project management, strategic planning, organization, analytical, and problem solving skills.
- Exceptional communication and negotiation skills, both verbal and written, with the ability to engage effectively with Regional Council, staff, consultants, contractors, and the general public.
- Project Management Certification (PMP) and familiarity with Master Planning and hydraulic modeling an asset.

An equivalent combination of education and experience will be considered.

**Important information about your application:**

- In accordance with requirements in Ontario Regulation 191/11 – Integrated Accessibility Standards and the Ontario Human Rights Code, Halton Region will accommodate the needs of individuals with disabilities throughout the recruitment process. If you require accommodation at any stage of the recruitment process, please inform the Talent Acquisition representative of the nature of the accommodation(s) you require.
- Please submit your application online. We will accommodate individual needs for applicants with disabilities and others who are not able to apply online. If you experience any issues with submitting your application, please contact HR Access at 905-825-6000 extension 7700.
- Applications will be accepted until 11:59 p.m. on the deadline date specified on the posting.
- We encourage applications from all qualified individuals; however, only those under consideration will be contacted.
- Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment.
- If selected for an interview, you will be contacted by email and/or phone. Please ensure the contact information provided on your resume is up to date and that you check your email and voicemail regularly.

Halton Region serves more than 624,000 residents throughout Burlington, Halton Hills, Milton and Oakville. We are committed to the delivery of high quality programs and services that make Halton a great place to live and work. We engage great people who contribute to meaningful work that makes a positive difference in our community. At Halton, you are encouraged to grow and succeed in your career and are recognized for your accomplishments and contributions. As an employee, you will be part of a progressive, service focused and award winning employer with a diverse and inclusive work environment.