

Job Title: Manager, Water & Wastewater Planning

Halton Region is committed to fostering a diverse, inclusive, and equitable workplace that reflects the communities we serve. We value, welcome and respect the unique perspectives and contributions of all individuals. We encourage applications from Indigenous Peoples (First Nation, Métis, Inuit), Black and racialized persons, persons with disabilities, women, and members of the 2SLGBTQ+ community. Accommodations are available at any point upon request for candidates participating in the selection process.

As an employer of choice, Halton Region recognizes the many benefits of hybrid work arrangements including flexibility and better work-life balance for our employees. This position is eligible for our Hybrid Work Program.

Posting ID: 4035

Department: Public Works

Division: Infrastructure Planning & Policy

Pay Range: \$130,631 - \$163,276

Job Type: Permanent

Hours of Work: 35 hours per week

Work Location: Halton Regional Centre, 1151 Bronte Road, Oakville

Employee Group: MMSG

Posting Date: March 17, 2025

Application Deadline: April 6, 2025

Please be advised that the results of this competition may be used to fill subsequent vacancies of the same position within the next 18 months.

If you're enthusiastic about the opportunity to work with Halton Region but don't meet every qualification listed, we still encourage you to apply! This position may be eligible for an underfill opportunity for candidates who do not meet every qualification. We're always on the lookout for exceptional talent to join our team!

Job Summary

The Manager of Water & Wastewater Planning will provide strategic leadership, direction, and oversight for the planning and management of Water and Wastewater assets within the Public Works department. This role includes developing and administering planning initiatives while leading a team of professional staff, technical specialists, and project managers.

Duties & Responsibilities

- Lead and oversee functional service groups responsible for Infrastructure Planning and Hydraulic Analysis related to water and wastewater services.
- Manage the completion of Class Environmental Assessments (EA) and Infrastructure Master Plans to support the planning and implementation of essential water and wastewater infrastructure.
- Oversee the development of the Region's hydraulic models for water and wastewater infrastructure for use in operational improvements, infrastructure planning and development review.
- Provide technical expertise in water and wastewater systems to support the development of key plans, including Corporate Plans, the Development Charges (DC) Background Study, the DC By-law, and capacity analysis reports to ensure infrastructure can accommodate projected growth within Halton Region.
- Oversee the provision of input into development applications with respect to availability of water and wastewater infrastructure, hydrogeological assessment and the impact of engineered infrastructure expertise.
- Monitor and provide updates on related water and wastewater legislation and regulations in order to advise stakeholders on changes that can impact service delivery or system requirements.
- Effectively manage customer relationships with the various stakeholders including external agencies, the public and neighbouring municipalities through the provision of project information and participation in working groups.
- Coordinate activities with other Regional departments and all divisions within the Public Works department.

- Support the development of infrastructure staging plan for water and wastewater services.
- Responsible for the management of the area's human resources through the use of effective coaching/mentoring, recruitment, performance management, staff development, and succession planning principles.

Skills & Qualifications

- University degree in Civil Engineering or a related discipline.
- Professional Engineering designation (P.Eng).
- Minimum 7 years management experience in a Water and/or Wastewater related field.
- Technical knowledge in the areas of planning, engineering and construction of Wastewater Collection, Water Distribution, Water and Wastewater Treatment, Water Efficiency and regulatory/legislative compliance.
- Demonstrated knowledge of the Environmental Assessment (EA) process to ensure master plans and Class Environmental Assessments are completed in accordance with legislative requirements.
- Demonstrated knowledge of relevant legislation and regulations including those imposed by the Ministry of Environment (MOE) and the Occupational Health and Safety Act Knowledge of financial requirements, budgeting, cost control, and prioritization of competing priorities in order to effectively address needs vs. funds.
- Project Management experience and municipal management experience an asset

Important information about your application:

- In accordance with requirements in Ontario Regulation 191/11 – Integrated Accessibility Standards and the Ontario Human Rights Code, Halton Region will accommodate the needs of individuals with disabilities throughout the recruitment process. If you require accommodation at any stage of the recruitment process, please inform the Talent Acquisition representative of the nature of the accommodation(s) you require.
- Please submit your application online. We will accommodate individual needs for applicants with disabilities and others who are not able to apply online. If you experience any issues with submitting your application, please contact HR Access at 905-825-6000 extension 7700.
- Applications will be accepted until 11:59 p.m. on the deadline date specified on the posting.
- We encourage applications from all qualified individuals; however, only those under consideration will be contacted.
- Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment.
- If selected for an interview, you will be contacted by email and/or phone. Please ensure the contact information provided on your resume is up to date and that you check your email and voicemail regularly.

Halton Region serves more than 650,000 residents throughout Burlington, Halton Hills, Milton and Oakville. We are committed to delivering high quality programs and services that make Halton a great place to live and work. We engage great people who contribute to meaningful work that makes a positive difference in our community. At Halton, you are encouraged to grow and succeed in your career and are recognized for your accomplishments and contributions. As an employee, you will be part of a progressive, service focused and award winning employer with a diverse and inclusive work environment.

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